



VA Area Coordinator's Report

WEBSITE COORDINATOR

Date of Assembly or VAWSC Meeting: VAWSC Meeting 06 Aug 2022

Area Coordinator: WEBSITE

Name and Email: Bruce B., Becky D., Sheryl L., Sue V. (webcoordinator@vaalanon.org)

Informational Items:

Updates since last meeting

- **Actions taken:**
 - Conducted an evaluation of alternative web-builder applications to determine feasibility of developing the Area website on a less expensive platform.
 - Revised previously developed Statement of Work (SOW) to present to possible alternative vendors to obtain prices to reproduce our current website on platforms that are less labor intensive than our current one with 3 Waves.
 - Obtained comments from officers on the latest version of the SOW.
 - Personal note: on account of an auto accident on 30 June and subsequent hospitalization of my wife, I was unable to follow through with presentation of the SOW to alternative vendors. I hope to be able to get this done during August.
- **Meetings held:**
 - One meeting with select members of the LRPC to discuss the way forward and the feasibility of obtaining alternative bids. Consensus was

to go forward with the plan to obtain bids & later possibly develop a website in-house.

- **Outcomes, struggles, successes:** The tech committee members continued making calendar updates, group records updates and posting documents to relevant web pages.
- **Important action items accomplished or to do:**
 - ACCOMPLISHED: SOW is completed and ready for release to prospective vendors.
 - TO DO: (1) Develop a list of three prospective vendors. (2) Present the SOW & answer questions. (3) Agree on a date to receive the bid from each vendor.

Agenda Items to Add to the Meeting Agenda

- Any thought force ideas? No
- Any issues of concern? We request one or two volunteers within the AI-Anon fellowship with technical website building skills willing to work with the Web Coordinator over the next year or so to develop a replacement website using WordPress. (Time estimate: 8 – 16 hours spread over one year.) This option would make available an additional choice for a replacement for our current website (other than the vendor bids).
- Any wins or wows that have occurred? Due to resolution of the 2018 tax issue, maintaining the current website support is financially possible.